

Purchase Order Form

Institution Name:		PO#:
Address:		
Library type:	FTE:	
Primary Business Contact	Primary Technical Contact	
Full Name:	Full Name:	
E-mail:	E-mail:	
Phone:	Phone:	
Fax:	Fax:	

Product(s) Ordered:	Subtotals	Totals
Subscription Product(s) – Refer below for details		_____
Perpetual Access Product(s) – Refer below for details		_____
Hosting Total (if applicable)	waived	
Purchase Total		

TOTAL C\$

Special Instructions:

I am a duly authorized agent or representative of the Institution. On its behalf, I have read, understood, and hereby agree to accept, without revision, the applicable ORDER TERMS AND CONDITIONS document (version 031411) which is incorporated herein by reference.

Institution Signature:

Print Name:

Title:

Date:

Subscription Product(s) – Details

Collection(s):	Sales Price	Term	Fees
Canadian Publishers Collection	_____		
Canadian Public Policy Collection*	_____		
Canadian Health Research Collection*	_____		

			Total Fees

Perpetual Access Product(s) – Details

Purchased Books: Book orders will be placed and invoiced separately, through any ebrary-compatible ordering system (e.g., eBOP™, Swetswise™, GOBI™, ECHO™, OneSource or spreadsheet). All books ordered will be hosted by ebrary per the terms of this hosting order.

Purchase Fee: Please refer to ordering system or reseller for applicable fees.

Perpetual Access Hosting Term: One year from first book purchase

Hosting Fee: Annual hosting fee is 5% of aggregate title purchases, subject to a minimum of \$250 and maximum of \$1,500 per annual term, invoiced at end of term and payable within 30 days. Hosting fee is waived for current subscription customers.

Hosting Services:	
Hosting Period: [month/day/year]	Hosting Fee: waived

Purchased Books:
titles as per spreadsheet

PURCHASE TOTAL: _____

* Although these products are provided on a subscription (annual payment) basis, the documents provided to subscribers are provided under a perpetual access license. Terms and conditions of this license are outlined in the attached Terms and Conditions document.